

CINCO *de* MAYO!

2020 FOOD VENDOR APPLICATION REQUEST

Application Deposit Deadline: February 28, 2020 • **Full Payment Deadline:** March 20, 2020

Event Location: South 24th St (F to L) • Omaha, Nebraska 68107

Dates & Times: Friday, May 8, 5:00pm-10:30pm • Saturday, May 9, 11:00am-10:30pm • Sunday, May 10, 12:00pm-7:30pm

Requirements

- All food vendors are responsible for securing their own Douglas County Health Permit and meet all health department regulations. A copy of the Douglas County Temporary Food Service Requirements is included with this form. For questions about the Douglas County Health Department rules and regulations call directly to (402) 444-7480.
- Food vendors must have all food selling licenses and permits as needed by the city, county and state of their kitchen and or restaurant.
- If chosen, food vendor can only sell food item/s listed on their contract. If food vendor sells a type of food during the event that is NOT listed on their contract, they must close down for the day. Price standards will be followed in order to prevent vendor price competition. *Ex. Tacos and Pupusas are set at \$3.00 each.*
- Professionally prepared signage identifying each food vendor booth, as well as a menu board will be provided and paid for by CDMO.
- Food vendors cannot sublease their approved and purchased spot to another food vendor.
- Each vendor will respect the booth assigned. Failure to report actual size of booth may result in expulsion, additional charges, or will be moved from planned location. Space allotment is final.
- Water access will also be provided via a food grade water hose.
- All vendors not complying with the stated regulations could face a non-returned deposit and or expulsion from the festival.
- \$250 Clean up Deposit. Food vendors must utilize large trash dumpsters and not the public trash cans for produce boxes and/or food trash. Funds will be returned within two weeks of the event if no fee is incurred.
- Food vendors must have grease receptacle bin or method to dispose of grease. Grease must be disposed of in proper container per the City of Omaha.
- Food vendors must arrive on time on the first day in order to be inspected by Douglas County. Food vendor will not be allowed after set food inspection time allotted. (Times and details will be sent once applicants are approved.)
- Food vendors cannot leave and break down until after the event is closed for the night.
- All food vendors must bring their own tables and chairs.
- Food vendors will be provided electricity for an additional charge as listed in the application. No major changes can be made the day of the event. All vendors must have sent in required electrical requirements to via application. Extension cords must be secured properly and cannot cross pedestrian walkways.
- All food vendors will be required to provide five to ten volunteer/staff food vouchers to CDMO valued at \$3 to \$5 each.
- CDMO reserves the right to refuse any application for vendor space.
- A 10% commission of food vendor gross sales will be paid to CDMO at end of event.

Beverage Policy

Vendors will be allowed to purchase and sell any brand of prepackaged/prepared beverage on-site at Cinco de Mayo Omaha (CDMO) with the exception of lemonade, margaritas and beer, which are considered exclusive products.

All beverages, including water, sold on-site must be priced at \$2 or more regardless of size or type. No glass containers may be distributed to the public on-site.

Insurance

All participants are required to provide current proof of insurance naming Cinco de Mayo Omaha as an additional insured. Insurance must be for a minimum of \$1,000,000 per occurrence/\$2,000,000 general aggregate.

Questions

If you need additional information contact Anadelia Morgan at (402) 403-8121 or email at CincoDMOmaha@gmail.com

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APPLICATION 2020. *This form is a request application to participate in the Cinco de Mayo Omaha (CDMO) Food Court, May 8-10, 2020. Applicants will be reviewed and subject to approval by City of Omaha and CDMO.*

Please complete

Name of Organization or Business

Contact Person

Address

City, State, Zip Code

Phone

Email

Description of Food/Beverage for sale *(All items must be approved by the Cinco de Mayo Omaha)*

<i>Item</i>	<i>Cost Per Item</i>	<i>Item</i>	<i>Cost Per Item</i>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____

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Booth Size and Location. Check one

NO REFUNDS

_____ 10' X 10' \$650 & 10% commission on sales _____ 10' X 15' \$975 & 10% commission on sales
_____ 10' X 20' \$1300 & 10% commission on sales _____ FOOD TRUCK \$1300 & 10% commission on sales
_____ # of 110 outlets, \$125 (flat rate) or _____ # of 220 outlets, \$175 (flat rate)

Please provide the dimensions of your business tent and/or food vendor trailer. _____ ft x _____ ft

\$300 Reservation Deposit. Check, Money Order or Cash. Due no later than February 28, 2020.

Full booth fee balance is due by March 20, 2020. The booth fee is non-refundable.

Payable to: Cinco de Mayo Omaha, P.O. Box 7816, Omaha, NE 68107

\$250 Clean-up Deposit. Check, Money Order or Cash Only, Due by April 1, 2020. Deposit funds will not be cashed and returned after event within two weeks unless working area is unsatisfactory cleaned.

\$69 Temporary Food Permit Application & Fee. Due by April 13th payable to: Douglas County Health Dept. and submitted to CDMO.

I, the lessee, understand that Cinco de Mayo Omaha (CDMO), their members, agents, and employees are not responsible for any loss or damage to property owned, displayed or sold by the registrants of CDMO or any injury resulting to others, and agree to hold CDMO, their members, agents, and employees harmless from any such claims for damage, loss or injury arising out of my participation. I agree to abide by the terms and conditions set forth on the cover pages to this registration and established by CDMO, and further understand that failure to do so may result in the loss of my space at CDMO, forfeiture of my registration fee, and liability for any actual or consequential damages. I understand and agree that I am paying a non-refundable fee along with a 10% gross commission to CDMO on all food/beverage sales.

Authorized Signature, Title

Date

For Cinco de Mayo Omaha Use Only

___ \$250 Clean-up Deposit ___ \$69 Food Permit \$_____ Total Booth Cost + Electricity

Date Received _____ Amount _____ What _____ Payment/Check# _____ By Whom _____

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Notes